

Drainage Maintenance & Management Manual

Phase 1a & 1b, Hoplands Farm, Hersden, Canterbury, Kent

Client

Redrow Homes South East Prince Regent House Quayside Chatham, Kent ME4 4QZ

7178/2.3B

First Issue: 5 September 2018 Rev A Issue: 7 November 2018 Rev B Issue: 4 January 2019 Rev C Issue: 17 April 2019

Consulting Engineers

GTA Civils Ltd Gloucester House 66a Church Walk Burgess Hill RH15 9AS Tel: 01444 871444 Fax: 01444 871401



Index

1	Introduction	2
2	Existing and Proposed Site	2
3	Maintenance Schedule	3
4	Drains, Manholes, Gullies, Channel Drains	4
5	Attenuation Ponds, Swales & Contol Chambers	
6	Contamination or Dilution of Spillage	8

Schedule of Appendices

A Site Drainage Plans

B Section 104 Technical Approval

Issue	Issue date	Compiled	Checked
Initial Issue	05 September 2018	DS	MR
Rev A	07 November 2018	DS	MR
Rev B	04 January 2019	DS	MR
Rev B	17 April 2019	DS	MR

Report by: David Smith

Checked by: Martin Roberts lEng, ACIWEM, MCIHT



1 Introduction

- 1.1 This report has been prepared for Redrow Homes South East in relation to a development at Phase 1a & 1b, Hoplands Farm, Hersden, Canterbury, Kent. No responsibility is accepted to any third party for all or part of this study in connection with this or any other development.
- 1.2 GTA Civils Ltd. was appointed by the client to provide a Drainage Maintenance & Management Manual (DMMM) as requested by Kent County Council, Sustainable Drainage Team, Flood & Water Management.

2 Existing and Proposed Site

- 2.1 Existing: the pre-development site was unoccupied agricultural land.
- 2.2 Proposal: development of the site to provide 176 new dwellings.
- 2.3 Drainage design: the site main drainage drawings for the development, by GTA Civils Ltd, are included in Appendix A. These drawings indicate that the proposed drainage is by way of gravity systems, with foul water connecting to existing public foul sewers which cross the site and surface water connecting to proposed attenuation ponds with restricted discharges to the existing watercourse network in the south east corner of the site by way of new discharge swales, the maintenance requirements of which are explained in this report. Due to the nature of the existing subsoils, infiltration techniques are not appropriate for this site.
- 2.4 Drainage, Site Outfall: the existing ditches fall towards the south eastern corner of the development site and convey surface water to the Stour catchment to the south of the railway line. The River Stour IDB have no objections for the proposed discharge of surface water. Surface Water is conveyed to the Stour catchment via an existing culvert beneath the railway line which is in the ownership and maintenance regime of Network Rail, checked and cleared bi-annually. There is a Basic Asset Protection Agreement in place between Network Rail and Redrow Homes.



3 Maintenance Schedule

- 3.1 The timescales for the installation for the on-site drainage is dependent on planning, however this will commence as soon as the planning permission is granted in February and the works will take 4-5 months as part of the main infrastructure package.
- 3.2 The following sections detail the main drainage items used within the scheme and details the maintenance requirements for each item.
- 3.3 To ensure ongoing compliance with the requirements of the maintenance schedule, an Estate Management Company will be set up by the Client to administer the site wide infrastructure including all the private drainage items listed in the schedule below and will undertake the inspections and maintenance activities in accordance with the schedules below.
- 3.4 The main sewers are technically approved for adoption by Southern Water who will be responsible for their maintenance on completion confirmation of technical approval is contained in Appendix B. This excludes the attenuation ponds and swales which will be maintained by the Management Company in accordance with the schedules below. Reference should be made to the Section 104 Agreement Plans which highlights the drainage items to be adopted by Southern Water coloured as appropriate for the agreement.
- 3.5 The main access roads and road gullies are to be offered for adoption by Kent County Council who will be responsible for their maintenance on completion. Reference should be made to the Section 38 Agreement Plans which highlights the drainage items to be adopted by Kent County Council coloured as appropriate for the agreement.
- 3.6 The Estate Management Company will seek financial contributions (in the form of service charges), at regular intervals, from the leaseholders/owners of the development to include for the regular costs of the maintenance of the site drainage. A separate sinking fund will be maintained to provide for the anticipated replacement cost of the major components at the end of the manufacturer's design life. These funds are to be held in bank client accounts kept separate from the bank account of the Estate Management Company



4 Drains, Manholes, Gullies, Channel Drains

- 4.1 Regular inspection and maintenance is required to ensure the effective long-term operation of private drains, manholes, gullies & channel drains.
- 4.2 Prior to construction: a CCTV survey to be carried out on all receiving existing public sewer systems prior to connection with adopted sewers.
- 4.3 Post Completion: a CCTV survey to be carried out on all new and retained existing drainage systems and any downstream receiving systems, prior to connection with adopted sewers.
- 4.4 The report will be used to prove the integrity of the as-built drainage system prior to issue of practical completion certificate and will be handed over to the Client & Management Company for future reference.
- 4.5 Ongoing maintenance responsibility for all sewers are by Southern Water and adoptable road gullies by Kent County Council as shown coloured on the main drainage drawings. All other private gullies and drainage marked black on main drainage layouts are private and to be maintained by management company in shared areas and homeowner within conveyed land. Operation and maintenance requirements for all sewers manholes, gullies and channel drains are described in the following table:

Schedule	Action	Frequency
Regular Maintenance	Inspect and identify any areas that are not operating correctly. If required, take remedial action.	6 Monthly intervals.
	Common yard & car park & other hard standing areas to be swept clear of debris, to prevent possibility of blockages to the receiving drainage systems.	Monthly.
	Debris removal from gullies & channel drains (where may cause risks to performance).	6 Monthly intervals, after autumn leaf fall, or as required based on specific



	Lift and inspect receiving manholes to check	observations. Monthly.
	for any blockages.	
Remedial Actions	Repair any damaged gully or channel drain gratings.	As required.
	Replace / fix any loose channel drain covers.	As required.
Monitoring	Carry out full CCTV survey to confirm ongoing integrity of all drains. Inspect all gullies and silt pits & drainage channels during the survey.	10-yearly intervals.

- 4.6 Where appropriate refer also to specialist drainage channel drain manufacturer's information and maintenance requirements.
- 4.7 In all instances, inspection and cleaning should be carried out only by a specialist contractor and in accordance with the guidelines given in `Safe Working in Sewers and at Sewage Works' published by National Joint Health and Safety Committee for the Water Services.



5 Attenuation Ponds, Swales and Control Chambers

5.1 Inspection Frequency and Maintenance Requirements: as per table below.

Schedule	Action	Frequency
Regular Maintenance	Remove litter and debris	Monthly, or as required
	Cut grass.	Monthly (during growing season),
	Manage other vegetation and remove nuisance plants.	Monthly at start, then as required.
	Inspect permanent water depth for silt accumulation. Silt removal is only to be carried out after consultation with Environmental Officers.	Monthly for 6 months, quarterly for 2 years, then half yearly
	Inspect vegetation coverage	Monthly for 6 months, quarterly for 2 years, then half yearly
Occasional maintenance	Reseed areas of poor vegetation growth, alter plant types to better suit conditions, if required.	As required or if bare soil is exposed over 10% or more of the swale treatment area
Remedial actions	Repair erosion or other damage by re-turfing or reseeding.	As required.
	Relevel uneven surfaces and reinstate design levels.	As required.
	Remove build-up of silt accumulation from permanent water depth. Silt removal is only to be carried out after consultation with Environmental Officers.	Monthly for 6 months, quarterly for 2 years, then half yearly
		As required.



	Remove and dispose of oils or	
	petrol residues using safe	
	standard practices	
Control Chambers and	Check hydrobrake orifices are	First 2 years of occupation
Hydrobrakes	clear and retention tank door is	– Monthly
	closed. Check function of	Then annually
	retention tank door and oil if	
	necessary. Similarly, check outfalls	
	and inlets of attenuation ponds to	
	ensure pipes are clear and	
	freeflowing.	



6 Contamination or Dilution of Spillage

- 6.1 In the event of a spillage it is the responsibility of the resident to clear up any spillage before it enters the drainage system. The primary method of dealing with any spillage of hydrocarbons should be using sand to soak up the leak and prevent any hydrocarbons entering the drainage system. Once sand has been contaminated it should not be washed into the drainage system but disposed of by a Licensed Contractor.
- 6.2 Environment Agency Emergency Contact Number

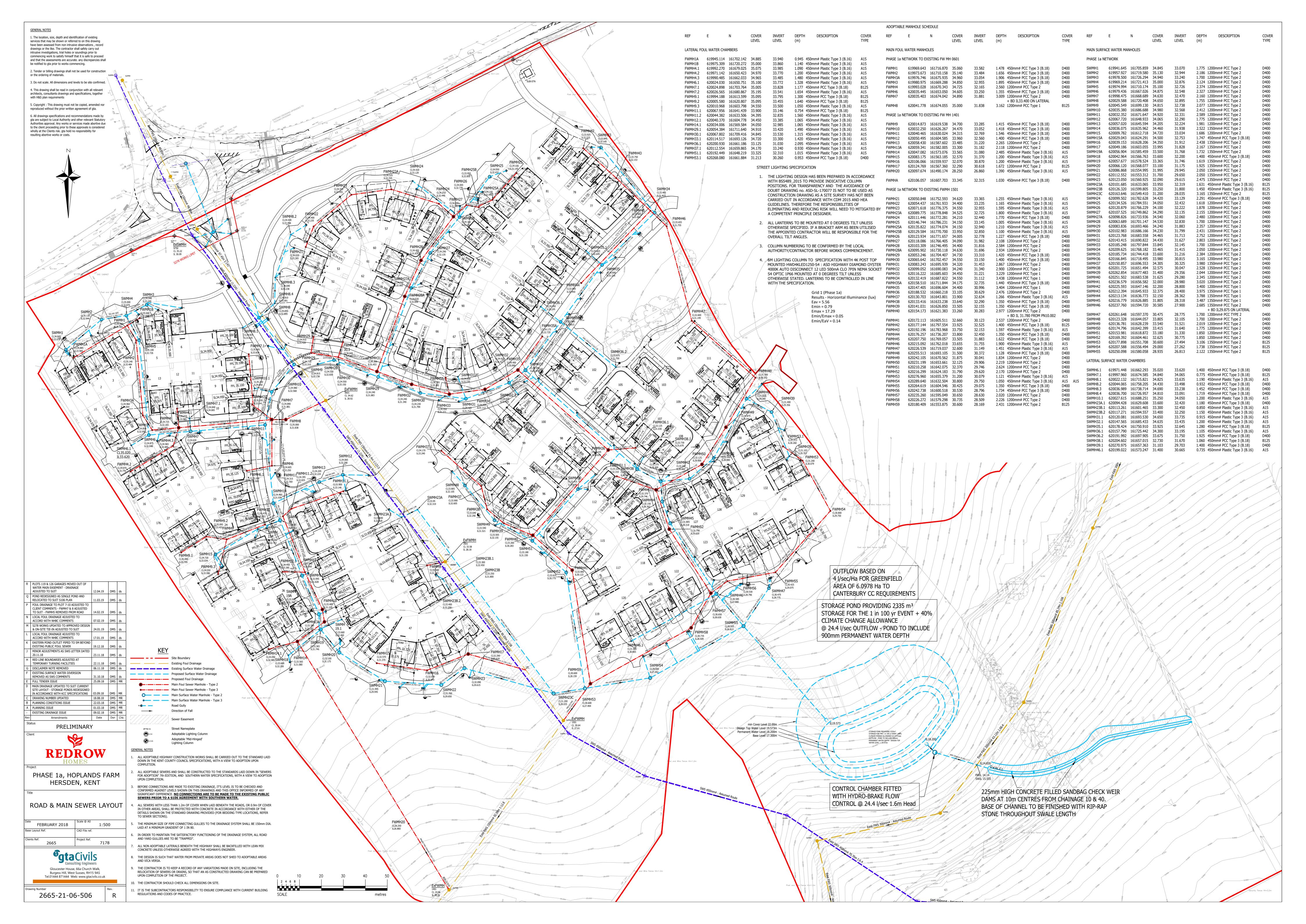
In the event of a spillage the Environment Agency should be contacted to notify the event and seek advice. The Environment Agency Incident Hotline is 0800 80 70 60 (Freephone 24hrs).

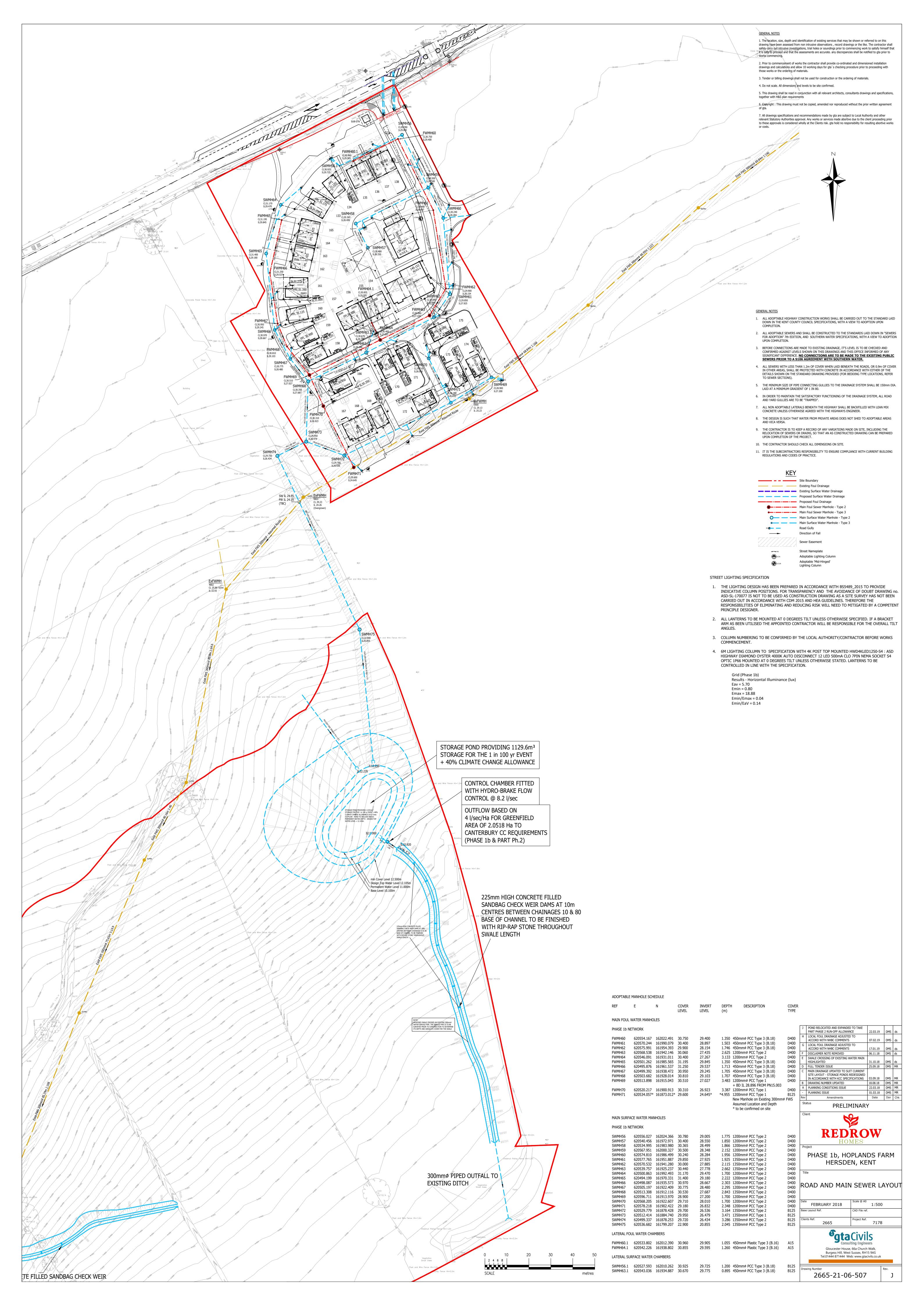
- End of Report -



Appendix A

Site Drainage Layouts







Appendix B

S104 Technical Approval from Southern Water



gta Civils, Gloucester House, 66a Church Walk, Burgess Hill, West Sussex



Developer Services Southern Water Sparrowgrove House Sparrowgrove Otterbourne Hampshire SO21 2SW

Tel: 0330 303 0119

Email: developerservices@southernwater.co.uk

Your Ref:

7178/2.7 Our Ref:

SWS-KENT-S104-002323

Date:

24 December 2018

Fao Mr DM Smith:

Dear Sirs.

Adoption of Sewers – Section 104, Water Industry Act 1991 Development: Hoplands Farm Phase 1A and !B, Island Road, Hersden

Thank you for your letter dated 23 October 2018 with enclosures.

I have now completed technical assessment of your submission. Based on an estimated cost of £1121100.00 for constructing the proposed sewerage offered for ad28027.50 in accordance with the scale of charges set out in "Sewers for Adoption – 6th edition". I enclose a remittance advice sheet for that amount less any previous payment and I ask that this be returned with your client's payment to the address given at the bottom of the sheet. Legal fees will be separately invoiced by Southern Water's solicitor and must be paid before the agreement is engrossed. If there is a pumping station to be included within the S.104 Agreement we will request a further fee at a later date, but prior to handover for the signage, padlocks, monitoring and configuration of the telemetry unit.

In addition to the above fees a Bond is required and, based on the estimated cost of construction, the Agreement will incorporate a Bond in the sum of £112110.00.

I am also pleased to confirm that the technical assessment of your proposals is satisfactory and I can now proceed towards drawing up the agreement, which will be based on the model form published in the Sixth edition of "Sewers for Adoption". This document is regarded favourably by the House Builders Federation and Water UK and is the standard against which sewers are adopted by agreement. As a consequence, Southern Water will not agree to departures from that model form and you are strongly advised to make your solicitor aware of this, which will pave the way for a swift production and completion of the agreement.

This letter is for the purpose of technical review of submitted proposals, which have been checked for compliance with Sewers for Adoption and published Technical addendum and/or corrigendum. It is also an offer to enter into a Section 104 agreement. Please note

Southern Water Services Ltd Registered Office: Southern House Yeoman Road Worthing BN13 3NX Registered in England No. 2366670

that this offer letter does not necessarily confirm that capacity is available for the proposed development in the public sewer network.

This is not an approval to connect to the public sewer, either directly or indirectly. Such connection will require S106 application and approval.

S104 compliance does not necessarily infer that planning conditions can be discharged.

Please note that the Bond must be arranged before any work on site is undertaken and the fees paid not later than the time of the first inspection by our Assistant Project Managers. A minimum of 48 hours notice of your intention to commence the Works should be given to this office. Please be aware that commencing the Works prior to the signing of the Agreement will not absolve you of your responsibility to construct the Works in accordance with the requirements of "Sewers for Adoption" and the relevant drawings.

In order that an Agreement may be drawn up I should be obliged if you would please provide the drawings for the agreement in accordance with the attached specification sheet.

N.B. The drawings deemed to comply with "Sewers for Adoption" are numbered:

Drawing No	Revision	Drawing Name
2665-21-06-001	Α	Site Location Plan
2665-21-S104-516	Α	S104 Agreement Plan Phase 1a
2665-21-S104-517	В	S104 Agreement Plan Phase 1b
2664-21-07-512	В	Main Drainage Construction Details Sheet 1 of 2
2665-21-06-655	А	Drainage Longitudinal Sections- Sheet 1 of 5
5665-21-06-656	A	Drainage Longitudinal Sections- Sheet 2 of 5
5665-21-06-657	-	Drainage Longitudinal Sections- Sheet 3 of 5
5665-21-06-658	Α	Drainage Longitudinal Sections- Sheet 4 of 5
5665-21-06-659	-	Drainage Longitudinal Sections- Sheet 5 of 5

Where applicable, copies of any consents issued by the Environment Agency and/or the Land Drainage Authority to discharge surface water and/or a pumping station emergency overflow into a local watercourse will be required.

I also ask that you complete sections 1 to 11 and 15 of the attached Instruction Sheet, so that Southern Water's solicitor can enter the correct information into the draft agreement. Instructions will not be issued to Southern Water's solicitor until the complete package of this Instruction Sheet and the drawings requested above has been received.

Yours faithfully

David Marshall Developer Services